



Ohio APCO Scholarship

GOAL

The Ohio Chapter of APCO is committed to increasing the interest and participation in the programs provided by the association, to increase the impact of the programs to the participants, the donors and the organization, as well as promoting the building of future leaders within the profession and the association. To these ends, the Ohio Chapter of APCO has established the Ohio APCO Scholarship program. The Chapter Executive Board truly feels the developing of our members is an investment in the future.

SCHOLARSHIP & AWARDS COMMITTEE

The Scholarship & Awards Committee has been established and is comprised of members of the Ohio Chapter of APCO. The Scholarship & Awards Committee will designate a Scholarship Selection Subcommittee consisting of a minimum of five members who shall review and score all scholarship applications. The Scholarship Selection subcommittee shall submit scholarship recipient recommendations to the Scholarship & Awards Committee, in which those recommendations will be presented to the Chapter Executive board for authorization of distribution of funds.

FUNDING

The Ohio Chapter of APCO shall provide 25% of their Annual Dues Income for the purpose of funding the Ohio APCO Scholarship Program. The Treasurer shall submit a report to the Scholarship & Awards Committee annually, identifying the amount of award funds available for the coming year. The Scholarship & Awards Committee shall review these figures and make a written recommendation to the Chapter Executive Board. The Scholarship & Awards Committee's recommendation shall include: the total funds available for scholarship awards, the number of scholarships to be awarded and the amount of each available scholarship to be awarded.

USE OF SCHOLARSHIP FUNDING

The Ohio APCO Scholarship funds must be used for education, training, or other opportunity within the field of public safety communications with topics applicable to advancing the knowledge, skills, and/or professionalism the public safety communications.

COMPLETION OF FUNDED COURSES

Ohio APCO scholarship recipients shall return certificates of course completion along with paid receipts for allowable course expenses to APCO Scholarship & Awards Committee Chair within thirty (30) days of course completion. All courses must be scheduled prior to the closure of the scholarship period. All courses must be completed within sixty (60) days of the end of the scholarship period. The scholarship period shall be one (1) year from the time of the award.

CHAPTER MENTORS

The Ohio APCO Scholarship program goals address the development as well as educational aspects of career development. As the oldest and most widely respected organization of public safety communications professionals, APCO encompasses an extremely qualified pool of mentors. APCO Chapters have an important role as the source of these mentors. The Ohio APCO chapter will establish a list of members who are willing to serve as mentors for scholarship recipients. At the request of a scholarship recipient, a Chapter Mentor will be assigned.

APPLICATIONS

Applicants

All applicants shall meet the following standards:

- Be currently employed in the Public Safety Communications Field for a minimum of two years
- Provide with the completed Scholarship Application, a letter of recommendation from their current employer.
- Demonstrate a commitment to high career standards with long term goals in public safety communications.
- Demonstrate a commitment to continuing education and self-improvement
- Demonstrate how the training will be shared with their agency

Application Submission

All applications shall be submitted to Mindy Lane at mlane@ci.xenia.oh.us or by regular mail to 101 N. Detroit Street, Xenia, Ohio 45385.

Application Time Line

All applications must be submitted on or before November 30th of each year. Absolutely no late applications will be accepted.

Selection Criteria

All scholarship applications will be scored by the Scholarship Selection Subcommittee. Each section of the application will be scored with a rating from 1 to 5 with 5 being the most acceptable score. The Application Rating Scale is shown in Attachment "A". The maximum score will be 40 out of 40. Incomplete applications will not be scored and/or processed.

Selection Process

Applications will be accepted during the months of October and November of each year. All applications must be received by the Scholarship & Awards Committee on or before November 30th of each year. Absolutely no late applications will be accepted. Applications will be given to the Scholarship Selection Subcommittee in December and the scholarship selection process will be conducted through January with scholarship awards being announced at the Ohio APCO Chapter meeting in February of each year.



**Scholarship & Awards Program
Application Rating Scale**

Applicant's Name: _____

- | | | |
|----|---|-----------|
| 1) | Application is complete and has been submitted correctly. | 1 2 3 4 5 |
| 2) | Employer's Recommendation. | 1 2 3 4 5 |
| 3) | Reasons for applying for the scholarship are valid and genuine. | 1 2 3 4 5 |
| 4) | Significant contribution made or desired is commendable. | 1 2 3 4 5 |
| 5) | Change or improvement desired is valid. | 1 2 3 4 5 |
| 6) | Five – Ten Year goals are realistic and attainable. | 1 2 3 4 5 |
| 7) | Training and/or education sharing ideas are genuine. | 1 2 3 4 5 |
| 8) | Essay is clear and concise. | 1 2 3 4 5 |

SCORE: _____ / 40

OTHER COMMENTS:

Scholarship Selection Subcommittee Member: _____ (Print Name)

Signature: _____ Date: _____

The following 0-5 ratings should be followed as a guide when scoring scholarship applications.

5 – Outstanding – The applicant's answer to the question exemplifies superior or exceptional characteristics that contribute to the specific criterion.

4 – Excellent – The applicant's answer to the question illustrates extremely strong, but not exceptional characteristics contributing to the standard. The reviewer may have a reservation, but there are redeeming features to compensate for or outweigh the reservation.

3 – Strong – The applicant's answer demonstrates strong characteristics; however, the reviewer has strong reservations.

2 – Average – The applicant's answer are satisfactory and the reviewer may have major reservations. Certain evaluation characteristics related to the criterion are not present.

1 – Below Average – The Applicant's answer lacks certain requested content and is not satisfactory.