

**Statewide Emergency Services Internet Protocol Network  
Steering Committee  
April 24, 2018**

The April 24, 2018 ESINet Steering Committee meeting was held at 10:00 AM. Rob Jackson called the roll.

**Members present or via telephone:**

Representative Rick Carfagna, Ohio House of Representatives  
Commissioner Ed Humphrey, County Commissioners' Association of Ohio  
John Leutz, County Commissioners' Association of Ohio  
Jason Loree, Ohio Township Association  
Tom Robbins, Ohio Municipal League  
Matthew Hiscock, Ohio Municipal League (arrived a few minutes after the start of the meeting)  
*A quorum was present*

**Other Attendees:**

Rob Jackson, Ohio 9-1-1 Administrator  
Aaron Dauterman from Senator Hoagland's office  
Representative from Senator O'Brien's office  
Representative from Representative Patmon's office  
Sharon Jennings, DAS Attorney

Mr. Jackson notified the group that Jay Somerville, PSAP Operations Sub-Committee Chair, had graciously offered to take the minutes in the absence of 9-1-1 Program Office support staff who were attending training.

Mr. Jackson welcomed everyone and proceeded with the first agenda item. He asked if there were any revisions or comments regarding the March meeting minutes. There were no changes, so Mr. Jackson requested a motion. *A motion was made by Commissioner Humphrey to accept the minutes and was then seconded by Mr. Leutz. There were no discussions and a roll call vote was taken:*

Representative Carfagna – Yes  
Commissioner Humphrey – Yes  
Mr. Leutz – Yes  
Mr. Loree – Yes  
Mr. Robbins – Yes  
Mr. Hiscock – Not yet present

*All committee members voted to approve the minutes.*

Mr. Jackson proceeded with subcommittee updates. Jeff Smith, chair of the Technical Standards Sub Committee said there was nothing to report and Jay Somerville, chair of the PSAP Operations Subcommittee also had nothing to report.

Mr. Jackson continued with the 9-1-1 Administrator update.

Discussed the need to allow the 9-1-1 Administrator's Office to send out the calendar events for future meetings. Melissa will send out the appointments.

Mr. Jackson advised he was directed to explore the local funding needs by utilizing the remaining funds available to engage Federal Engineering. He met with them on April 16th to kick off the effort to analyze the local funding needs. The consultant first met with the subcommittee chairs and Roger Hixson from NENA. Scope of the study involved: What local funding needs are there to complete the transition to NG and to comply with the PSAP operating rules. Over the next three days, Mr. Jackson and the consultant traveled to Jefferson County, Morgan County, Scioto County, Clinton County, Clark County, Marion County and Franklin County. Additional counties were also present including, Trumbull, Mahoning, Licking, Muskingum, Athens, Ross, Lawrence, Hamilton, Seneca, Huron and Summit. All 88 county 9-1-1 coordinators were notified and others had e-mailed comments for the consultant to review.

Mr. Hiscock joined the meeting in person.

The consultant collected the local funding needs. They will analyze the previous studies, take in the new input, compare to other states implementations, they will come back with a report on the funding needs for small, medium and metro counties. First step complete. Working on final data collection and other submission input from the local coordinators. It is anticipated having the report prior to the next meeting giving the members an opportunity to prepare.

Mr Leutz asked if any Northwest counties provided input. Kim Brandt reported Van Wert County submitted an e-mail.

Rep Carfagna: Asked for clarification on what was being analyzed. He would like to see what costs go in what bucket (equipment vs rules compliance). Mr Leutz would like to see ongoing operating costs as another bucket. Commissioner Humphry wanted to remind the consultant that the addition of Text and Video will greatly impact the operation.

The Athens County coordinator spoke about the time element because the county is up against end of life for their CPE. Discussion about CPE options.

Rep Carfagna asked how long it would take to build the system. Mr. Jackson explained why that it not easy to calculate. Additional conversations came from board members about how to structure your contract talks with an "out" clause for when the state system becomes available.

Mr Loree expressed concerns with expenses related to local storage.

Mr. Jackson gave an update on his presentation and booth presence at the OTA Conference  
ORC 128 Legislative Proposal Discussion.

Mr. Jackson would like to continue moving forward on the other aspects of the proposed legislation so we don't get delayed once the funding recommendations come back. Review of the current recommendations. John Leutz discussed the CCAO concerns about being the funding provider and policy setter. Discussed the Wayne County Example. Jason Loree expressed the OTA concerns that the Sheriff and the County are one in the same, especially because the commissioners hold all of the funding. John asked "how do you approve those additional members?" Matt Hiscock talked about the OML position being similar to the OTA - double rep by the county.

Jay Somerville gave a review of the PSAP Ops discussion related to the additional members selected. Also talked about the history of the planning committee.

Mr. Jackson asked members to go back and draft proposed language to deal with this issue. Mr. Robbins reported that it is no longer an issue in Marion since they have a single dispatch for the whole county. Is concerned that a one size fits all solution it may stifle a county's ability to operate their systems. Don't write it so rigid that you prohibit the locals ability to lead their own systems.

Chief Shull discussed the importance of the technical committees and expanding their involvement. They push it up to the policy makers. Keep the make-up of the management committee up to the locals. Get what they need.

Kim Brandt asked "what does this look like"? Will we have to change our whole structure? Mr. Jackson reiterated the discussion about providing local control.

Rep Carfangna asked do we look at the expansion process as opposed to what specific seats should exist and how to fill them.

Mr. Jackson: Can we set a realistic goal of having a decision by July? Mr. Robbins: We have two issues - the make-up of each committee and the fee. Let's get this done.

NEW BUSINESS: Matt Hiscock asked to formalize the timeline for discussion and what exactly is going to working on. Very interested in the results of the consultant. Cautiously optimistic that we can vote in July.

Rob: The three concepts are:

1. Funding to build, operate & maintain the state core system
2. Funding to provide the locals the ability to implement
3. A universal device fee that will "sell" at the statehouse.

Lastly, Mr. Jackson asked if any committee members had new business to discuss:

Representative Carfagna – No

Commissioner Humphrey – No

Mr. Leutz – No

Mr. Loree – No

Mr. Robbins – No

Mr. Hiscock – No

Mr. Jackson consulted the calendars of the Steering Committee members for a date to have the in-person meeting in May. It appeared that May 31, 2018 beginning 10:00AM worked for the Committee. Mr. Jackson then requested a motion to adjourn the meeting. *Comm. Humphrey made a motion to adjourn, which was seconded by Rep. Carfagna.. All were in favor and the meeting was adjourned at 11:15AM.*